



Mangonui Cruising Club

Job description part time Hard Stand Operator-Supervisor

The position is as an independent contractor. All tax, GST, time off, and holidays are the personal responsibility of the contractor.

Work hours are as needed for the haulage and return to water of vessels so are very variable

Remuneration is \$ 30.00 per hour

Itemised records of time spent shall be kept and submitted to the committee monthly
Any expenditure for maintenance shall be costed and authorised by the MCC Committee before being undertaken

Reporting flow chart

Club Executive Committee
Commodore
Hardstand supervisor
Assistant and or volunteer assistants

Job Overview

At the Mangonui Ramp, boats up to 10 ton in total weight are pulled from the water by cradle and Tractor. The boats are placed on the cradle in the Hardstand area for water blasting, antifouling, touch ups, repairs etc. All the boats are treated with the same degree of respect and the job requires precision and skill.

All environment issues, jetty, floating pontoons, moorings and any dealings and communications with the Harbour warden, Harbour master, FNDC, Far North Holdings and the NRC is the responsibility of the MCC executive Committee and not part of the job description.

The hard stand supervisor should avoid giving advice on repairs, painting, and any other related issues to the owners of boats hauled as this may entail liability

Hard Stand Operator-Supervisor Skills

- Previous experience in boat yard work and boat hauling is highly valued
- Be physically active and capable of lifting and carrying as needed.
- Strong experience in operating a tractor and associated heavy equipment



- Strong decision-making and problem-solving skills.
- Strong experience in working with and manoeuvring boats
- Having particularly good practical skills and understanding of things mechanical
- Understand health and safety regulations and practices.
- Effective budgeting and performance management.
- Excellent communication and interpersonal skills.
- Works well under pressure and meets tight deadlines.
- Computer literate with capability in email, MS Office and related communication tools.

Time management skills

Hard Stand Operator-Supervisor Responsibilities and Duties:

- Insurance: Ensure that prior to haul out every owner has a minimum of a current third-party insurance policy for the boat
 - Understand and follow all procedures issued by the MCC Committee.
 - Take bookings for hauling boats and arrange the schedule allocating the appropriate trailer/cradle for each vessel.
 - There must be a minimum of two competent operators at every haul out. This may be the hardstand supervisor and his assistant. Or the hardstand supervisor and a competent owner of the boat being hauled, or the assistant and a competent boat owner. These numbers should be increased appropriately for large or difficult boats
 - The hardstand supervisor has full operational authority at every haulout which includes the decision whether to stop the operation or to continue. No vessel owner has the right to override this authority. A vessel owner may decide not to continue with a haulout so long as the Hardstand Supervisor is satisfied such a decision does not compromise safety. An owner cannot insist on the haulout continuing if the Hardstand Supervisor believes such action compromises safety.
 - Load the vessel onto the trailer secure them appropriately and use the tractor to haul out the boat. Park the trailer in an appropriate position and apply props and other securing devices as needed. Owners cannot override the decision of the Hardstand Operator as to necessary securing devices. However, an owner may use their own systems and equipment if they accept full responsibility for any and every event that may occur and sign a disclaimer document to that effect. **However, the hardstand supervisor may deny this permission if he believes it compromises safety**
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- Ensure regulations regarding water blasting, scraping, and cleaning hulls and disposal of debris so accumulated are followed. Likewise, that all boat maintenance and painting carried out on site complies with regulations. Boat owners are required to dispose of their own waste If a dispute arises over any of this refer in the first instance to the Commodore.
 - Ensure that the hardstand wastewater disposal system is always functional. Refer to the Commodore if issues arise
 - Comply with all health and safety regulations and practices on site.
 - Inspect tractor and cradles for faults, and schedule maintenance and repairs.
 - Inspect Hardstand area regularly to identify problems and necessary maintenance.



- Plan maintenance schedule to fit in with hauling operations
- Perform manual labour as required.
- Regularly oil, grease and clean trailers and tractor. Ensure tractor engine and transmission oils always are at proper levels.
- Coordinate cleaning and maintenance activities.
- Oversee all repairs and ensure that work is completed on time.
- Maintain all inventory and equipment and ensure proper storage.
- Conduct preventative maintenance work.
- Conduct follow-ups on all maintenance and repair work.
- Conduct safety inspections as scheduled.
- Establish strategies to meet workload demands on time.

Mangonui Cruising Club; May 2020